

**Outagamie Waupaca Library System  
Financial Statements by Month  
July 31, 2018**

	<u>July</u>	<u>YTD Actual</u>	<u>Budget</u>	<u>Balance</u>	<u>Rec'd/ Spent %</u>
<b>Income</b>					
280-02 State Aid	\$0.00	\$627,747.00	\$627,747.00	\$0.00	100.0%
282-21 Outagamie County	\$0.00	\$1,740,300.00	\$1,740,300.00	\$0.00	100.0%
281-21 Waupaca County	\$0.00	\$1,006,292.00	\$1,006,292.00	\$0.00	100.0%
283-02 Intersystem Income	\$0.00	\$403,318.00	\$403,318.00	\$0.00	100.0%
290-02 Automation Income	\$0.00	\$852,623.00	\$851,651.00	(\$972.00)	100.1%
285-31 Federal LSTA Grants	\$0.00	\$0.00	\$50,000.00	\$50,000.00	0.0%
290-20 Shared Content Contributio	\$0.00	\$49,036.00	\$49,036.00	\$0.00	100.0%
29X-41 Interest Income	\$1,180.88	\$8,445.05	\$5,500.00	(\$2,945.05)	153.5%
292-15 Printing Income	\$615.04	\$2,886.95	\$3,500.00	\$613.05	82.5%
295-02 Miscellaneous Income	\$0.00	\$202.58	\$1,900.00	\$1,697.42	10.7%
	-----	-----	-----	-----	
Total Revenue	\$1,795.92	\$4,690,850.58	\$4,739,244.00	\$48,393.42	99.0%
Transfer from Fund Balance	\$0.00	\$0.00	\$0.00	\$0.00	100.0%
	-----	-----	-----	-----	
Total Revenue & Transfers	=====	=====	=====	=====	99.0%
<b>Expenditures</b>					
<b>ADMINISTRATION</b>					
300-03 Salaries	\$4,054.58	\$28,164.79	\$53,273.00	\$25,108.21	52.9%
301-03 Payroll Taxes	\$270.29	\$1,944.47	\$4,075.00	\$2,130.53	47.7%
302-03 Fringe Benefits	\$2,452.81	\$17,918.18	\$28,105.00	\$10,186.82	63.8%
303-03 Temporary Employee	\$0.00	\$0.00	\$0.00	\$0.00	0.0%
305-03 Facilities	\$0.00	\$1,000.00	\$1,500.00	\$500.00	66.7%
310-03 Postage	(\$21.15)	\$124.75	\$800.00	\$675.25	15.6%
311-03 Telephone	\$41.32	\$1,285.74	\$2,700.00	\$1,414.26	47.6%
312-03 Supplies	\$21.80	\$253.74	\$1,000.00	\$746.26	25.4%
320-03 Equipment	\$0.00	\$0.00	\$600.00	\$600.00	0.0%
321-03 Equipment Service	\$0.00	\$0.00	\$0.00	\$0.00	0.0%
325-03 Meeting and Travel	\$312.97	\$1,489.71	\$2,600.00	\$1,110.29	57.3%
330-03 Professional Services	\$100.00	\$11,559.82	\$12,500.00	\$940.18	92.5%
332-03 Insurance	\$0.00	\$3,291.00	\$4,000.00	\$709.00	82.3%
363-03 Prof. Memberships	\$0.00	\$913.00	\$950.00	\$37.00	96.1%
375-03 Miscellaneous	\$0.00	\$27.58	\$500.00	\$472.42	5.5%
376-03 Bad Debt Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.0%
	-----	-----	-----	-----	
	\$7,232.62	\$67,972.78	\$112,604.00	\$44,630.22	60.4%
<b>TECHNOLOGY-REFERENCE-ILL OWLS</b>					
300-11 Salaries	\$5,483.74	\$39,685.41	\$72,146.00	\$32,460.59	55.0%
301-11 Payroll Taxes	\$387.68	\$2,902.99	\$5,519.00	\$2,616.01	52.6%
302-11 Fringe Benefits	\$1,509.18	\$11,347.54	\$19,406.00	\$8,058.46	58.5%
305-11 Facilities	\$0.00	\$2,000.00	\$3,000.00	\$1,000.00	66.7%
310-11 Postage - ILL	\$0.00	\$43.97	\$200.00	\$156.03	22.0%
312-11 Supplies	\$20.13	\$103.18	\$750.00	\$646.82	13.8%
320-11 Equipment	\$0.00	\$1,726.79	\$2,000.00	\$273.21	86.3%
325-11 Meeting and Travel	\$159.69	\$1,002.54	\$2,000.00	\$997.46	50.1%
326-11 Training/Consulting	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.0%
330-11 Software	\$126.22	\$4,367.17	\$5,000.00	\$632.83	87.3%
374-11 FVLC Participation	\$0.00	\$0.00	\$500.00	\$500.00	0.0%
375-11 Statewide Projects	\$0.00	\$53,282.00	\$53,282.00	\$0.00	100.0%
378-11 Lender Compensation	\$0.00	\$6,000.00	\$6,000.00	\$0.00	100.0%
	-----	-----	-----	-----	
Subtotal	\$7,686.64	\$122,461.59	\$170,804.00	\$48,342.41	71.7%

	<u>July</u>	<u>YTD Actual</u>	<u>Budget</u>	<u>Balance</u>	<u>Spent %</u>
<b>TECHNOLOGY-REFERENCE-ILL</b>					
<u>OWLSnet</u>					
300-05 Salaries	\$23,945.96	\$171,009.00	\$355,882.00	\$184,873.00	48.1%
301-05 Payroll Taxes	\$1,813.65	\$13,383.16	\$27,225.00	\$13,841.84	49.2%
302-05 Fringe Benefits	\$8,867.38	\$65,006.16	\$113,385.00	\$48,378.84	57.3%
303-05 Temporary Employee	\$0.00	\$0.00	\$0.00	\$0.00	0.0%
305-05 Facilities	\$0.00	\$10,000.00	\$15,000.00	\$5,000.00	66.7%
311-05 Telephone	\$29.92	\$1,255.86	\$2,500.00	\$1,244.14	50.2%
312-05 Supplies	(\$516.70)	(\$1,701.95)	\$7,000.00	\$8,701.95	-24.3%
313-05 Telecommunications	\$0.00	\$29,700.00	\$62,400.00	\$32,700.00	47.6%
314-05 Borrowers' Card Supplies	\$0.00	\$0.00	\$4,000.00	\$4,000.00	0.0%
315-05 Printing	\$0.00	\$0.00	\$1,500.00	\$1,500.00	0.0%
320-05 Microcomputer Equipment	\$0.00	\$1,207.34	\$4,000.00	\$2,792.66	30.2%
321-05 Microcomputer Repair	\$0.00	\$0.00	\$500.00	\$500.00	0.0%
325-05 Meeting and Travel	\$428.92	\$3,970.75	\$5,000.00	\$1,029.25	79.4%
326-05 Training/Consulting	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.0%
330-05 Software	\$1,323.43	\$12,930.98	\$35,000.00	\$22,069.02	36.9%
332-05 Insurance	\$0.00	\$3,218.82	\$3,250.00	\$31.18	99.0%
340-05 Resource Library	\$0.00	\$21,000.00	\$21,000.00	\$0.00	100.0%
342-05 Online Databases	\$0.00	\$20,750.00	\$21,000.00	\$250.00	98.8%
343-05 Internet Access	\$58.22	\$7,553.63	\$25,000.00	\$17,446.37	30.2%
345-05 Skyriver/WISCAT	\$362.00	\$45,395.85	\$44,000.00	(\$1,395.85)	103.2%
348-05 Digitization	\$0.00	\$0.00	\$500.00	\$500.00	0.0%
349-05 Enhanced Content	\$0.00	\$46,052.00	\$50,000.00	\$3,948.00	92.1%
352-05 System Hardware	\$0.00	\$0.00	\$15,000.00	\$15,000.00	0.0%
353-05 Network Hardware	\$0.00	\$35,559.63	\$45,500.00	\$9,940.37	78.2%
354-05 System Maintenance	\$115,140.99	\$149,138.25	\$146,000.00	(\$3,138.25)	102.1%
Subtotal	\$151,453.77	\$635,429.48	\$1,005,642.00	\$370,212.52	63.2%
Total	\$159,140.41	\$757,891.07	\$1,176,446.00	\$418,554.93	64.4%
<b>CONTINUING EDUCATION - CONSULTING</b>					
300-10 Salaries	\$1,236.16	\$8,786.73	\$17,178.00	\$8,391.27	51.2%
301-10 Payroll Taxes	\$89.34	\$655.47	\$1,314.00	\$658.53	49.9%
302-10 Fringe Benefits	\$539.68	\$3,882.82	\$6,180.00	\$2,297.18	62.8%
305-10 Facilities	\$0.00	\$1,000.00	\$1,500.00	\$500.00	66.7%
324-10 CE Program Expenses	\$0.00	\$3,007.25	\$8,000.00	\$4,992.75	37.6%
325-10 Travel	\$0.00	\$144.43	\$1,000.00	\$855.57	14.4%
326-10 CE Scholarships	\$0.00	\$4,000.00	\$6,000.00	\$2,000.00	66.7%
327-10 Staff Development	\$0.00	\$1,164.72	\$3,500.00	\$2,335.28	33.3%
354-10 Professional Serials	\$0.00	\$0.00	\$0.00	\$0.00	0.0%
360-10 Professional Books	\$0.00	\$0.00	\$200.00	\$200.00	0.0%
	\$1,865.18	\$22,641.42	\$44,872.00	\$22,230.58	50.5%
<b>DELIVERY</b>					
300-08 Salaries	\$1,469.76	\$10,205.45	\$17,242.00	\$7,036.55	59.2%
301-08 Payroll Taxes	\$110.92	\$798.46	\$1,319.00	\$520.54	60.5%
302-08 Fringe Benefits	\$227.41	\$1,375.28	\$2,527.00	\$1,151.72	54.4%
305-08 Facilities	\$0.00	\$2,000.00	\$3,000.00	\$1,000.00	66.7%
312-08 Supplies	\$4.50	\$886.82	\$1,200.00	\$313.18	73.9%
363-08 Contractual Services	\$7,297.13	\$56,551.02	\$99,000.00	\$42,448.98	57.1%
365-08 Equipment Lease	\$0.00	\$0.00	\$400.00	\$400.00	0.0%
	\$9,109.72	\$71,817.03	\$124,688.00	\$52,870.97	57.6%

	<u>July</u>	<u>YTD Actual</u>	<u>Budget</u>	<u>Balance</u>	<u>Spent %</u>
<b>SPECIAL USER SERVICES</b>					
300-13 Salaries	\$407.84	\$2,956.84	\$5,664.00	\$2,707.16	52.2%
301-13 Payroll Taxes	\$28.38	\$211.30	\$433.00	\$221.70	48.8%
302-13 Fringe Benefits	\$206.23	\$1,607.50	\$2,594.00	\$986.50	62.0%
338-13 Literacy Support	\$0.00	\$724.24	\$4,000.00	\$3,275.76	18.1%
339-13 Materials	\$0.00	\$0.00	\$400.00	\$400.00	0.0%
	-----	-----	-----	-----	
	\$642.45	\$5,499.88	\$13,091.00	\$7,591.12	42.0%
<b>PUBLIC INFORMATION - PROMOTION</b>					
300-15 Salaries	\$1,565.04	\$8,371.68	\$19,183.00	\$10,811.32	43.6%
301-15 Payroll Taxes	\$123.72	\$668.71	\$1,467.00	\$798.29	45.6%
302-15 Fringe Benefits	\$282.16	\$1,075.63	\$11,316.00	\$10,240.37	9.5%
303-15 Temporary Employee	\$0.00	\$0.00	\$0.00	\$0.00	0.0%
305-15 Facilities	\$0.00	\$4,000.00	\$6,000.00	\$2,000.00	66.7%
312-15 Supplies	\$84.15	\$2,452.26	\$6,000.00	\$3,547.74	40.9%
320-15 Equipment	\$629.87	\$4,404.81	\$4,500.00	\$95.19	97.9%
321-15 Equipment Repair	\$0.00	\$897.75	\$1,200.00	\$302.25	74.8%
330-15 Software	\$0.00	\$0.00	\$500.00	\$500.00	0.0%
354-15 Special Promotions	\$0.00	\$303.08	\$250.00	(\$53.08)	121.2%
364-15 Commercial Work	\$0.00	\$0.00	\$2,500.00	\$2,500.00	0.0%
	-----	-----	-----	-----	
	\$2,684.94	\$22,173.92	\$52,916.00	\$30,742.08	41.9%
<b>YOUTH SERVICES</b>					
300-06 Salaries	\$1,575.40	\$8,348.05	\$20,819.00	\$12,470.95	40.1%
301-06 Payroll Taxes	\$126.12	\$676.99	\$1,593.00	\$916.01	42.5%
302-06 Fringe Benefits	\$223.05	\$1,025.87	\$12,582.00	\$11,556.13	8.2%
312-06 Supplies	\$0.00	\$696.99	\$1,500.00	\$803.01	46.5%
325-06 Travel	\$0.00	\$0.00	\$250.00	\$250.00	0.0%
326-06 Liaison	\$0.00	\$3,500.00	\$3,500.00	\$0.00	100.0%
327-06 SLP Program Grants	\$2,700.00	\$9,310.00	\$10,200.00	\$890.00	91.3%
	-----	-----	-----	-----	
	\$4,624.57	\$23,557.90	\$50,444.00	\$26,885.10	46.7%
<b>ACCESS PAYMENTS</b>					
<u>County Service</u>					
400-22 Appleton	\$0.00	\$474,359.00	\$948,717.00	\$474,358.00	50.0%
405-22 Black Creek	\$0.00	\$47,652.00	\$95,304.00	\$47,652.00	50.0%
410-22 Clintonville	\$0.00	\$83,870.00	\$167,740.00	\$83,870.00	50.0%
415-22 Fremont	\$0.00	\$21,927.00	\$43,853.00	\$21,926.00	50.0%
420-22 Hortonville	\$0.00	\$64,687.00	\$129,374.00	\$64,687.00	50.0%
425-22 Iola	\$0.00	\$49,244.00	\$98,487.00	\$49,243.00	50.0%
430-22 Kaukauna	\$0.00	\$78,819.00	\$157,638.00	\$78,819.00	50.0%
435-22 Kimberly-Little Chute	\$0.00	\$91,059.00	\$182,118.00	\$91,059.00	50.0%
440-22 Manawa	\$0.00	\$46,130.00	\$92,259.00	\$46,129.00	50.0%
445-22 Marion	\$0.00	\$19,375.00	\$38,750.00	\$19,375.00	50.0%
450-22 New London	\$0.00	\$105,489.00	\$210,977.00	\$105,488.00	50.0%
455-22 Scandinavia	\$0.00	\$11,088.00	\$22,175.00	\$11,087.00	50.0%
460-22 Seymour	\$0.00	\$44,643.00	\$89,285.00	\$44,642.00	50.0%
465-22 Shiocton	\$0.00	\$14,007.00	\$28,013.00	\$14,006.00	50.0%
470-22 Waupaca	\$0.00	\$173,970.00	\$347,940.00	\$173,970.00	50.0%
475-22 Weyauwega	\$0.00	\$30,376.00	\$60,752.00	\$30,376.00	50.0%
480-22 Oneida	\$0.00	\$14,105.00	\$28,210.00	\$14,105.00	50.0%
	-----	-----	-----	-----	
Subtotal	\$0.00	\$1,370,800.00	\$2,741,592.00	\$1,370,792.00	50.0%

	<u>July</u>	<u>YTD Actual</u>	<u>Budget</u>	<u>Balance</u>	<u>Spent %</u>
<u>Intersystem Service</u>					
400-23 Appleton	\$0.00	\$113,730.00	\$113,730.00	\$0.00	100.0%
405-23 Black Creek	\$0.00	\$0.00	\$0.00	\$0.00	-
410-23 Clintonville	\$0.00	\$33,638.00	\$33,638.00	\$0.00	100.0%
415-23 Fremont	\$0.00	\$4,886.00	\$4,886.00	\$0.00	100.0%
420-23 Hortonville	\$0.00	\$0.00	\$0.00	\$0.00	-
425-23 Iola	\$0.00	\$0.00	\$0.00	\$0.00	-
430-23 Kaukauna	\$0.00	\$92,847.00	\$92,847.00	\$0.00	100.0%
435-23 Kimberly-Little Chute	\$0.00	\$84,667.00	\$84,667.00	\$0.00	100.0%
440-23 Manawa	\$0.00	\$0.00	\$0.00	\$0.00	-
445-23 Marion	\$0.00	\$15,752.00	\$15,752.00	\$0.00	100.0%
450-23 New London	\$0.00	\$0.00	\$0.00	\$0.00	-
455-23 Scandinavia	\$0.00	\$0.00	\$0.00	\$0.00	-
460-23 Seymour	\$0.00	\$3,903.00	\$3,903.00	\$0.00	100.0%
465-23 Shiocton	\$0.00	\$0.00	\$0.00	\$0.00	-
470-23 Waupaca	\$0.00	\$16,889.00	\$16,889.00	\$0.00	100.0%
475-23 Weyauwega	\$0.00	\$3,112.00	\$3,112.00	\$0.00	100.0%
480-23 Oneida	\$0.00	\$0.00	\$0.00	\$0.00	-
Subtotal	\$0.00	\$369,424.00	\$369,424.00	\$0.00	100.0%
Total	\$0.00	\$1,740,224.00	\$3,111,016.00	\$1,370,792.00	55.9%

SUMMARY

Administration	\$7,232.62	\$67,972.78	\$112,604.00	\$44,631.22	60.4%
T-R-I: OWLSnet	\$151,453.77	\$635,429.48	\$1,005,642.00	\$370,212.52	63.2%
T-R-I: OWLS	\$7,686.64	\$122,461.59	\$170,804.00	\$48,342.41	71.7%
Continuing Ed. - Consulting	\$1,865.18	\$22,641.42	\$44,872.00	\$22,230.58	50.5%
Delivery	\$9,109.72	\$71,817.03	\$124,688.00	\$52,870.97	57.6%
Special User Services	\$642.45	\$5,499.88	\$13,091.00	\$7,591.12	42.0%
Public Information - Promotion	\$2,684.94	\$22,173.92	\$52,916.00	\$30,742.08	41.9%
Youth Services	\$4,624.57	\$23,557.90	\$50,444.00	\$26,886.10	46.7%
Subtotal	\$185,299.89	\$971,554.00	\$1,575,060.00	\$603,507.00	61.7%
Access Payments	\$0.00	\$1,740,224.00	\$3,111,016.00	\$1,370,792.00	55.9%
Outside Agency Projects	\$0.00	\$0.00	\$50,000.00	\$50,000.00	0.0%
Capital	\$0.00	\$0.00	\$3,000.00	\$3,000.00	0.0%
	\$185,299.89	\$2,711,778.00	\$4,739,076.00	\$2,027,299.00	57.2%

Summary of Personnel Costs

Salaries	\$39,738.48	\$277,527.95	\$561,387.00	\$283,859.05	49.4%
Payroll Taxes	\$2,950.10	\$21,241.55	\$42,946.00	\$21,704.45	49.5%
Fringe Benefits	\$14,307.90	\$103,238.98	\$196,095.00	\$92,856.02	52.6%
Total	\$56,996.48	\$402,008.48	\$800,428.00	\$398,419.52	50.2%

**Outagamie Waupaca Library System**

## List of Checks

Thursday, August 16, 2018

<b>Customer/Vendor Name</b>	<b>Check No.</b>	<b>Amount</b>	<b>Description</b>
Angela Ver Voort	30797	\$19.62	Mileage
Appleton Public Library	30760	\$475,859.37	County Reimbursements, Ecommerce
AT&T	30761	\$751.42	Internet Access
AT&T	30762	\$336.52	Telephone service
AT&T	30763	\$71.24	Voicemail service
Black Creek Village Library	30764	\$47,652.00	County Reimbursements, Ecommerce
Bouwer Printing, Inc.	30765	\$331.42	Bulk mailing, postcards, envelopes
Cardmember Services	30767	\$386.74	Liquid Web, AAC food, Microsoft email
CDW Computer Centers, Inc.	30768	\$123.88	Hard drive
CenturyLink	30769	\$14.61	Long distance phone service
Chad Glamann	30778	\$128.62	Mileage
Clintonville Public Library	30771	\$84,005.90	County Reimbursements, Ecommerce
Computype	30770	\$1,668.20	Item and patron barcodes
Diane Forsythe	30774	\$28.34	Mileage
Door County Library	30796	\$103.28	Ecommerce
Farnsworth Public Library	30789	\$51.02	Ecommerce
Florence County Library	30773	\$52.02	Ecommerce
Hortonville Public Library	30781	\$64,819.18	County Reimbursements, Ecommerce
Iola Village Library	30782	\$49,244.00	County Reimbursements
Kaukauna Public Library	30783	\$79,029.63	County Reimbursements, Ecommerce
Kimberly/Little Chute Library	30784	\$91,319.68	County Reimbursements, Ecommerce
Marilyn Herman	30780	\$40.88	Mileage
Marion Public Library	30786	\$19,442.58	County Reimbursements, Ecommerce
Michelle Frola	30776	\$50.14	Mileage
Mike Hankins	30779	\$26.16	Mileage
Muehl Public Library	30793	\$44,643.00	County Reimbursements
Neuschafer Community Library	30759	\$21,927.00	County Reimbursements
Neuschafer Community Library	30775	\$55.41	Ecommerce
New London Public Library	30788	\$105,489.00	County Reimbursements
Oneida Community Library	30790	\$14,105.00	County Reimbursements
Patricia Craig	30772	\$45.78	Mileage
Paul Girod	30777	\$35.21	Mileage
Peg Burington	30766	\$99.19	Mileage
Scandinavia Public Library	30791	\$11,088.00	County Reimbursements
Securian Financial Group, Inc.	30792	\$149.86	Life Insurance

Shawano City-County Library	30794	\$139.10	Ecommerce
Shiocton Public Library	30795	\$14,007.00	County Reimbursements
Stephenson Public Library	30787	\$166.28	Ecommerce
Sturm Memorial Library	30785	\$46,130.00	County Reimbursements
Waltco, Inc.	30798	\$7,285.74	Delivery service
Waupaca Area Public Library	30799	\$174,072.95	County Reimbursements, Ecommerce
Weyauwega Public Library	30800	\$30,376.00	County Reimbursements
Winnefox Library System	30803	\$80.00	Trustee Tale
WiscNet	30801	\$1,500.00	Membership fee 7-2018 to 7-2019
Wisconsin Library Association	30802	\$250.00	Annual Fall conference
	<b>Total</b>	<b>\$1,387,200.97</b>	

**Payroll Expenses**

Gross Pay	\$40,020.17	
ER FICA	\$2,947.16	
ER Retirement	\$2,570.23	
ER Life	\$91.16	
Health Ins. Premium	\$11,096.72	
Opt out ppe 7/21 & 8/4	\$320.00	Total Health Insurance amount is \$11,416.72
<b>Total</b>	<b>\$45,948.72</b>	