



## **Village of Little Chute – Library Director**

The Village of Little Chute (pop. 11,729) is a rapidly growing and dynamic community located in the Fox Cities (Outagamie County, WI). Since the mid-1990's, Little Chute has developed and maintained an active library. The Village of Little Chute widely views the library as an essential community asset and works diligently to support the organization. Due to organizational restructuring of the current joint library, the Village of Little Chute is seeking a dedicated leader with director experience for the position of Library Director starting in January of 2021. The next Library Director will join a talented and committed team of individuals who strive to deliver outstanding services to the residents of Little Chute and our neighbors.

**Job Summary:** Under general direction and policy of the Little Chute Library Board, this department head level position provides administrative and overall managerial direction for all library operations. Has overall responsibility for the planning, development, implementation, and evaluation of library operations and services including, but not limited to budget, personnel, collection development, technical and automation services, facilities, and community relations. Supervises, schedules, and evaluates managers of the Library departments. Provides direct management, administration, and supervision to the department. Develops, administers, and manages the overall budget for the Library. Oversees the Library's personnel program and is responsible to lead the Library staff in conformity with relevant laws, regulations, policies, and contracts. Salaried full-time position. May be required to workdays, evenings, Saturdays, and Sundays.

**Salary:** \$68,785.60 to \$92,435.20 depending upon qualifications.

**Apply To:** To apply, submit a cover letter and resume (with a minimum of three references) to Village Administrator, James Fenlon at [james@littlechutewi.org](mailto:james@littlechutewi.org) or 108 W. Main Street, Little Chute, WI 54140 by the close of business on Friday, September 25<sup>th</sup>, 2020. To see the full job posting please visit: <http://wi-littlechute2.civicplus.com/jobs.aspx>

The Village of Little Chute is an Equal Opportunity Employer.