

**Outagamie Waupaca Library System**  
**Board of Trustees**  
April 19, 2018 Meeting Minutes

The meeting was called to order at 6:00 p.m. by President Trentlage at the Appleton Public Library.

PRESENT: Will Bloedow, Bobbie Buchholtz, Patricia Craig, Diane Forsythe, Michelle Frola, Peter Gilbert, Paul Girod, Mike Hankins, Marilyn Herman, David Hovde, Cathy Thompson, Marcia Trentlage, Garth Zimmermann.

EXCUSED: Carol Diehl.

OTHERS PRESENT: Bradley Shipps.

Gilbert moved, seconded by Forsythe, to approve the consent agenda consisting of the minutes of the March 15, 2018 meeting, checks numbered 30578-30620, inclusive, in the amount of \$1,803,976.45, payroll-related expenditures in the amount of \$67,136.82, and the March 2018 financial report. Motion carried.

#### DIRECTOR'S REPORT

The director's report was shared in writing prior to the meeting. Trustees had questions about the Lucky Day proposal that may be coming to the board as a recommendation from AAC next month.

#### COMMITTEE REPORTS

Girod reported on the April 9 meeting of the Personnel Committee.

#### OLD BUSINESS

Board vacancy - Shipps reported that she will soon be meeting with a trustee candidate recommended by Buchholtz. Thompson has also helped with outreach.

Shipps updated the board on the ILS merger exploration. Trustees requested more information about Winnefox to be shared at the next meeting.

Shipps updated the board on the APL building process. OWLS may soon have the opportunity to meet with the developer or architect.

The NFLS executive committee is reviewing the updated automation agreement and will request a joint meeting if they find it necessary. Hankins, Trentlage, and Zimmermann volunteered to serve on a joint committee if a meeting is requested.

The board reviewed materials to be shared at visits to member library boards. A few changes

and additions were requested, and a revised packet will be shared at the May meeting.

**NEW BUSINESS**

We reviewed Trustee Essential 17: Membership in the Library System and decided to include it in the packet for library board visits.

The proposed Bylaw change to allow remote participation in OWLS board meeting will be revisited at the May meeting in order to give Trustees sufficient time to review the change.

Shippo shared some pending changes to staff hours. No board action was required to authorize the changes.

Girod moved, seconded by Forsythe, to accept the wage scale adjustment as recommended by the personnel committee. Motion carried.

The meeting was adjourned by President Trentlage at 7:51 p.m.

Respectfully submitted,

Bobbie Buchholtz  
OWLS Secretary/Treasurer