

Outagamie Waupaca Library System
Board of Trustees
June 21, 2018 Meeting Minutes

The meeting was called to order at 6:03 p.m. by President Trentlage at the Appleton Public Library.

PRESENT: Will Bloedow, Bobbie Buchholtz, Patricia Craig, Diane Forsythe, Michelle Frola, Peter Gilbert, Paul Girod, Mike Hankins, Marilyn Herman, Cathy Thompson, Marcia Trentlage, Garth Zimmermann.

EXCUSED: Carol Diehl, David Hovde.

OTHERS PRESENT: Bradley Shipps.

Bloedow moved, seconded by Gilbert, to approve the consent agenda consisting of the minutes of the May 24, 2018 meeting, checks numbered 30677-30688, inclusive, in the amount of \$55,552.18, payroll-related expenditures in the amount of \$54,523.90, and the May 31, 2018 financial report. Motion carried.

DIRECTOR'S REPORT

The director's report was shared in writing prior to the meeting.

With regrets, we accept the resignation of OWLS Trustee Garth Zimmermann effective July 31, 2018.

OLD BUSINESS

We have potential candidate to fill the OWLS Board vacancy who plans to attend the July board meeting in Waupaca. Zimmermann has identified another candidate to complete his term. Shipps will contact the candidate.

Shipps shared an update on recent meetings of the ILS Merger Exploration Committee.

Four visits to member library boards have been scheduled: Marion, July 16 at 5pm; Kimberly, August 21 at 4:30pm; Waupaca, September 19 at 4:30pm; Manawa, October 9 at 5:30pm. Board members indicated availability for the four dates. Appleton is a possible site for November.

We discussed the PLSR preliminary framework. Board members are encouraged to share feedback with Shipps prior to the July 20 deadline.

Shipps, Bloedow, and Gilbert attended the June 6 meeting of the Collaborative Partners Team for the APL building project, facilitated by architecture firm OPN.

Frola moved, seconded by Hankins, to approve the Waupaca County budget request for library access payments. Motion carried.

Bloedow moved, seconded by Girod, to approve the Outagamie County budget request for library access payments. Motion carried.

NEW BUSINESS

Forsythe moved, seconded by Bloedow, to adopt the General Records Schedule for Wisconsin's Public Libraries and Public Library Systems approved by the Public Records Board on June 12, 2017. Motion carried.

Craig moved, seconded by Frola, to approve the OWLS membership agreements. Motion carried.

We reviewed the 2018 System Plan. No changes were recommended and no action taken.

The proposed budget revision will be revisited in July pending testing on some routers to determine whether they need to be replaced.

Girod moved, seconded by Frola, to accept zero percent change in the OWLSnet Fees for 2019. Motion carried

The meeting was adjourned by President Trentlage at 7:47 p.m.

Respectfully submitted,

Bobbie Buchholtz
OWLS Secretary/Treasurer