<Library Name>

<Street Address>

<City, State ZIP>

<Phone Number>

<Patron Name>

<Street Address>

<City, State ZIP>

<Date>

This is a bill for overdue library materials. To retain your borrowing privileges, either return the following item(s) or pay for replacement.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Title** | **Author** | **Call Number** | **Item ID** | **Item Price** |
| <Title> | <Author> | <Call number> | <Item barcode> |  |
| <Title> | <Author> | <Call number> | <Item barcode> |  |
| <Title> | <Author> | <Call number> | <Item barcode> |  |
| <Title> | <Author> | <Call number> | <Item barcode> |  |
| <Title> | <Author> | <Call number> | <Item barcode> |  |
| <Title> | <Author> | <Call number> | <Item barcode> |  |

Bills can be paid at your local library, or they can be paid online with a credit card at <https://infosoup.org>

Unpaid balances above $50 may be referred to a collection agency.