

Outagamie Waupaca Library System

3373 West Brewster Street • Appleton, WI 54914 • 920-832-6190

A meeting of the Outagamie Waupaca Library System Board of Trustees will be held **Thursday, January 18, 2024 at 6:00 p.m.** in the OWLS meeting room at 3373 West Brewster Street **and** online via GoToMeeting.

Agenda

1. Call to order and roll call
 - a) Welcome new Trustees: Cindy Fallona, Steve Hart, Veronica Woodward
2. Approve or make changes to the agenda
3. Approve November 16, 2023 meeting minutes
4. Accept November and December financial reports and file for audit
5. Approve November/December/January bills and payroll related expenditures
6. Report of the Director
7. Report of the Personnel Committee
 - a) Approve Director's telecommuting agreement
 - b) Authorize Director to hire one person to fill two part-time positions, making the employee eligible for full-time benefits
8. Elect officers for 2024
9. Appoint personnel committee members for 2024
10. Set OWLS Board meeting schedule for 2024
11. Approve revised 2023 Budget
12. Review OWLS Board Bylaws
13. Review Trustee Essentials Introduction and Chapter 1: The Trustee Job Description
 - a) Review OWLS Board web page and Virtual Board Binder
14. Adjourn

OWLS Trustees and members of the public are invited to join the meeting from your computer, tablet or smartphone using this link: <https://global.gotomeeting.com/join/675253365>

You can also dial in using your phone.

United States (Toll Free): 1 866 899 4679

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Access Code: 675-253-365

Board members who are unable to attend are requested to notify the OWLS office. If special accommodations are necessary for attendance at this meeting, please contact the Outagamie Waupaca Library System at 920-832-6190 to make arrangements.