

**Outagamie Waupaca Library System**  
225 North Oneida Street  
Appleton, WI 54911  
920 832-6190

A meeting of the Outagamie Waupaca Library System Board of Trustees will be held Thursday, February 18, 6:30 p.m. in a lower level meeting room at the **Appleton Public Library**.

**Agenda**

1. Call to order
2. Roll call of trustees
3. Approval of Jan 14, 2016 meeting minutes
4. Approval of January/February bills
5. Approval of financial reports
6. OWLS Director's report
7. President's report
8. Committee reports
9. Old business
  - a. Automation Services Agreements
  - b. OWLS brochure
  - c. OWLSnet fees
10. New business
  - a. Out of state travel request
  - b. Policy Review: Mileage Reimbursement Policy
  - c. Board Education: Trustee Essential # 1. The Trustee Job Description
  - d. InfoSoup Memory Project move
  - e. OWLS annual report
11. Adjournment

Board members who are unable to attend are requested to notify the OWLS office. If special accommodations are necessary for attendance at this meeting, please contact the Outagamie Waupaca Library System at 920-832-6190 to make arrangements.