

**Outagamie Waupaca Library System**  
225 North Oneida Street  
Appleton, WI 54911  
920 832-6190

A meeting of the Personnel Committee of the Outagamie Waupaca Library System Board of Trustees will be held Tuesday, December 5, 2017, at 3:00 p.m. in the Appleton Public Library board room.

**Personnel Committee Agenda**

1. Call to order
2. Approval of October 30 Personnel committee minutes
3. Approval of Graphic Arts position description
4. Health Insurance procedure
5. Closed Session: The Board may convene into closed session pursuant to section 19.85(1)(c) Stat. for the purpose of considering specific employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. The Board may return to open session immediately following the closed session to act on matters of closed session.
  - a. Topics related to individual staff members
  - b. Director goals for 2018
6. Adjournment

Personnel committee members who are unable to attend are requested to notify the OWLS office. If special accommodations are necessary for attendance at this meeting, please contact the Outagamie Waupaca Library System at 920-832-6190 to make arrangements.