

Choosing the best available bibliographic records

- In a library system catalogers are charged with the important task of adding or creating bibliographic records so that patrons and staff can find items they are searching for quickly and efficiently.
- Due to ILS agreements the bibliographic records in a system's database are shared amongst system libraries and with ILS customers who use the same software.
- This means every record brought into or created for a catalog is a beneficial tool for patrons and library staff not only in a library's home system but systems in other states and perhaps countries as well.
- Choosing a quality record requires catalogers to do two things: 1 - stay current on industry standards and rules, 2 - employ sound judgement in determining what works best for their library, their system, and any others who may use the selected bibliographic records.

Where to find bibliographic records.

We have quite a few pre-existing records in our own catalog. We also have many libraries in our system that are submitting new records to be added on a regular basis. So it makes sense to search our own collection first before moving on to other databases.

The majority of items can be found by their universal product code or UPC code. Books have their own barcodes with a corresponding international standard book number or ISBN number. These UPC and ISBN numbers are often referred to as standard numbers and can be found in the 020-029 fields of the bibliographic record.

If no results appear in Carl, other databases to search are Skyriver, WISCAT, and Worldcat (See next page for more information). Each allows the searching of UPC and ISBN numbers without the added dashes.

If a search in these databases still produces zero results you can try searching by title or author; but the results may lead you to an item of a different format or edition.

If you still can't find a record to match your standard number please submit a request at the Cataloging help desk. Also include any information that you'd judge to be helpful in making a new record.



Available databases

- Skyriver: After searching Carl for a record, the next place to look is Skyriver. Previously with the Sierra ILS, libraries used the remote z39.50 function to search for records. With Carl you can now use the Skyriver client, which will provide you with more search options and results than the remote option had in the past. If your library does not have a terminal with the Skyriver client, ask your director or supervisor for permission to download it from here: [SkyRiver Cataloging Client](#). Then contact OWLS for the username and password.
- WISCAT: This database comprises records from all Wisconsin library systems along with parts of MN and IA. It has gone through several changes recently and in the past we have asked libraries to add WISCAT records to designated folders but due to several updates, this method is no longer available. You will now be able to indicate via a cataloging request that a suitable record exists in WISCAT. You can search WISCAT here: [WISCAT Search](#). The login: **owls** and password: **hoot**, are still the same.
- Amazon: Amazon has the ability to search books and other items via their standard number. While the book size and page count are not always accurate the site is a good option for locating basic book information. The cataloging request page also allows catalogers to submit a link from Amazon or other webpage that might have useful book information.
- WorldCat: This is a database owned and managed by OCLC. All records in the database are subjected to rigorous cataloging standards but anyone can search the database for free. However, records in the catalog are from public, special and academic libraries from around the world. Meaning that the records found may have different attributes than those in public libraries. Also, many libraries have their catalogs behind proxy servers or firewalls which can make record searching frustrating and time consuming.

Things to look for once you've selected a record.

Skyriver and WISCAT are databases we share with other systems. Even though we all may follow the same cataloging standards, other systems may have different rules when it comes to how they use the records in their own database and because of this we have to make sure those rules do not conflict with ours when selecting records.

Multiple formats to the same bibliographic record - You will sometimes see the standard number or ISBN for a hardcover book and a paperback in the same bib record. Our system will only do this if each version is within +/- 3 pages or +/- 2 cm of the other version.

zISBNs in a record - When searching by standard number in Skyriver and WISCAT, records may be returned that are not the correct format. Upon examining the record you'll find the letter « z » in front of your number. One reason for this is because some systems will list the ISBNs for other formats in one record to make future orders easier. We remove all z-ISBNs when we see them.

Info in the 260/264 and 300 fields - Confirm that the publishing info in the 260 or 264 field matches your item. Also confirm that the page number and book size match your item. This info can be missing because some records are created before the physical copy reaches the library.

If the record you found is not a good one, please submit a cat request.

- The CARL•X ILS is somewhat different than other ILS software that staff may not be used to, especially catalogers. The software employs data elements of a bibliographic record that are sometimes taken for granted in other systems. This creative and efficient use of the bibliographic record requires catalogers to have a proficient knowledge of cataloging standards and the software itself before creating or adding bibliographic records to the catalog. Due to these requirements of the CARL•X system, catalogers will have to increase their knowledge and proficiency in order to bring suitable records into the database for use.
- The following pages offer a few examples of records for some popular format types. Each format has distinct fields and other aspects that key a cataloger to know whether or not it is a good record.
- Not all records searched for will have the required elements necessary to be considered complete or even good. This is where a cataloger's experience and judgement become a factor. With time, catalogers are expected to be able to determine whether a selected record meets the requirements necessary to be added to the catalog or decide that it is better to start afresh and make a new record.

Audiobooks

The important attributes of a good audiobook record are marked by the blue arrows.

007 field. All audiobook records should have one.

Confirm that the standard number in the 020 field (s) match your item.

The 300 field should have the same number of discs and length of recording as your item.

A good record should have a 650 or 655 subject heading of audiobooks.

| | | | |
|-----|---|---|---|
| 007 | | | sd fungnmmned |
| 020 | | | 9781787535909 |
| 020 | | | 1787535908 |
| 040 | | | AU@ b eng e rda c AU@ d OCLCO d OCLCQ d OCLCF d APL d SKYRV |
| 050 | | 4 | PR6066.R34 b G66 2019ab |
| 082 | 0 | 4 | 813.6 2 23 |
| 100 | 1 | | Pratchett, Terry. |
| 245 | 1 | 0 | Good omens h [sound recording] : b a BBC Radio 4 full-cast dramatisation / c Terry Pratchett & Neil Gaiman. |
| 250 | | | Unabridged. |
| 264 | | 1 | London : b BBC Studios, c [2019] |
| 264 | | 4 | c ©2019. |
| 300 | | | 5 audio discs (5 hours) : b CD audio, digital ; c 12 cm. |
| 306 | | | 050000 |
| 336 | | | spoken word b spw 2 rdacontent |
| 337 | | | audio b s 2 rdamedia |
| 338 | | | audio disc b sd 2 rdacarrier |
| 344 | | | digital b optical g stereo |
| 347 | | | audio file b CD audio |
| 511 | 1 | | Peter Serafinowicz, Mark Heap, Josie Lawrence and Paterson Joseph. |
| 520 | | | According to the Nice and Accurate Prophecies of Agnes Nutter, witch, the world will end on a Saturday. Next Saturday, in fact... As the armies of Good and Evil converge on the sleepy English village of Lower Tadfield, the Four Horsepersons of the Apocalypse - War, Famine, Pollution and Death - assemble. Atlantis is rising; fish are falling from the sky; everything seems to be going according to Divine Plan - except for unlikely angel and demon duo Aziraphale and Crowley, who have been living on Earth for millennia and become fond of the place. To prevent Armageddon, they must find and kill the Antichrist - but someone seems to have mislaid him... |
| 650 | | 0 | End of the world v Fiction. |
| 650 | | 0 | Prophecies v Fiction. |
| 650 | | 0 | Witches v Fiction. |
| 655 | | 7 | Fantasy fiction. 2 lcgft |
| 655 | | 7 | Radio adaptations. 2 lcgft |
| 655 | | 7 | Fiction radio programs. 2 lcgft |
| 655 | | 7 | Audiobooks. 2 lcgft |
| 700 | 1 | | Gaiman, Neil. |
| 700 | 1 | | Serafinowicz, Peter, d 1972- |

Blu-ray / DVD Combo

All Blu-ray/DVD combo records must have two 007 fields, two 538 fields and the 300 field should indicate the same number of discs.

The 007 fields and 538 fields contain specific information regarding the DVD and Blu-ray formats.

Many libraries split Blu-ray/DVD combo packs, and creating records for them can be difficult and time consuming. As a result you will often find “modified” records in databases that look somewhat like a combo record and somewhat like a DVD or Blu-ray record.

If you cannot find a record with the required fields, submit a cataloging request and OWLS staff will create one for you.

| | | | |
|-----|---|---|--|
| 007 | | | vd csaizq |
| 007 | | | vd cvaizq |
| 010 | | | 1020292242 |
| 019 | | | sky292191074 |
| 020 | | | 9786317116559 |
| 020 | | | 6317116555 |
| 024 | 1 | | 786936855906 |
| 028 | 4 | 2 | 147595 b Marvel Studios. |
| 040 | | | d SKYRV e rda |
| 050 | | 4 | PN1997.2 |
| 082 | 0 | 4 | 791.43/72 |
| 245 | 0 | 0 | Thor. p Ragnarok h [videorecording] / c director, Taika Waititi ; producer, Kevin Feige ; written by Eric Pearson, Christopher L. Yost, and Craig Kyel. |
| 246 | 3 | 0 | Ragnarok |
| 250 | | | Blu-ray/DVD combo widescreen. |
| 264 | | 1 | [United States] : b Marvel Studios, c [2018] |
| 300 | | | 2 Blu-ray videodiscs (approximately 130 min.) : b sound, color ; c 4 3/4 in. + e 1 DVD videodisc (130 min. : sound, color ; 4 3/4 in.) |
| 336 | | | two-dimensional moving image b tdi 2 rdacontent |
| 337 | | | video b v 2 rdamedia |
| 338 | | | videodisc b vd 2 rdacarrier |
| 344 | | | digital b optical g surround h 7.1 DTS-HD MA h 5.1 Dolby digital 2 rda |
| 346 | | | DVD b NTSC 2 rda |
| 347 | | | video file b Blu-ray d 1080p high definition e region A 2 rda |
| 347 | | | video file b DVD video 2 rda |
| 380 | | | Motion picture |
| 500 | | | Title from disc surface. |
| 500 | | | Originally released as a motion picture in 2017. |
| 500 | | | Wide screen (2.40:1). |
| 500 | | | Blu-ray Bonus extras: deleted scenes ; gag reel ; Getting in touch with your inner Thor ; Unstoppable women: Hela & Valkyrie ; Finding Korg ; Exclusive short -- Team Darryl: with Thor gone, Darryl runs an ad for a new roommate ; director's commentary and more. |
| 511 | 1 | | Chris Hemsworth, Tom Hiddleston, Cate Blanchett, Anthony Hopkins, Jeff Goldblum, Tessa Thompson. |
| 520 | | | Thor is imprisoned on the other side of the universe and finds himself in a race against time to get back to Asgard to stop Ragnarok, the destruction of his homeworld and the end of Asgardian civilization, at the hands of an all-powerful new threat, the ruthless Hela. |
| 521 | 8 | | Rating: PG-13; for intense sequences of sci-fi violence and action and brief suggestive material. |
| 538 | | | Blu-ray, wide screen (2.40:1); 7.1 DTS-HDMA (English), 5.1 Dolby digital (French, Spanish), English DVS 2.0 Dolby digital; 1080p high definition; regions A, B, C; requires Blu-ray player. |
| 538 | | | DVD, widescreen (2.40:1), 5.1 Dolby digital, region 1. |

Large Print

After matching your ISBN number(s) a large print record should have a 650 or 655 field with the subject heading “large type books.”

If page numbers have been entered in the 300 field then (large print) should be in the line after the listed pages.

| | | | |
|-----|---|---|--|
| 020 | | | 9780062892911 q (pbk : LP) |
| 020 | | | 0062892916 q (pbk : LP) |
| 040 | | | IG\$ b eng e rda c IG\$ d CHY d SKYRV d OT d SKYRV |
| 050 | 1 | 4 | PS3568.O5398 b L35 2020c |
| 082 | 0 | 4 | 813/.54 2 23 |
| 100 | 1 | | Rollins, James, d 1961- |
| 245 | 1 | 4 | The last odyssey : b a thriller / c James Rollins. |
| 250 | | | First Harper Large print edition. |
| 264 | | 1 | New York, NY : b Harper Large Print, an imprint of HarperCollinsPublishers, c [2020] |
| 264 | | 4 | c ©2020 |
| 300 | | | xix, 673 pages (large print) : b illustrations, maps ; c 23 cm. |
| 336 | | | text b bt 2 rdacontent |
| 337 | | | unmediated b n 2 rdamedia |
| 338 | | | volume b nc 2 rdacarrier |
| 340 | | | n large print 2 rda |
| 490 | 1 | | Sigma Force novel ; v 15 |
| 500 | | | NAVH approved. 16 point. Plantin. |
| 504 | | | Includes bibliographical references. |
| 520 | | | "For eons, the city of Troy--whose legendary fall was detailed in Homer's Iliad--was believed to be myth, until archaeologists in the nineteenth century uncovered its ancient walls buried beneath the sands. In the frozen tundra of Greenland, a group of modern-day researchers stumble on a shocking find: a medieval ship buried a half-mile below the ice. The ship's hold contains a collection of even older artifacts--tools of war--dating back to the Bronze Age. Inside the captain's cabin is a magnificent treasure that is as priceless as it is miraculous: a clockwork gold map imbedded with an intricate silver astrolabe. Once activated, the moving map traces the path of Odysseus's famous ship as it sailed away from Troy. But the route detours as the map opens to reveal a fiery river leading to a hidden realm underneath the Mediterranean Sea. It is the subterranean world of Tartarus, the Greek name for Hell. In mythology, Tartarus was where the wicked were punished and the monstrous Titans of old, imprisoned. When word of Tartarus spreads--and of the cache of miraculous weapons said to be hidden there--tensions explode in this volatile region where Turks battle Kurds, terrorists wage war, and civilians suffer untold horrors."--Provided by publisher. |
| 650 | | 0 | Special forces (Military science) v Fiction. |
| 650 | | 0 | Shipwrecks z Greenland v Fiction. |
| 650 | | 0 | Treasure troves v Fiction. |
| 650 | | 0 | Mythology, Greek v Fiction. |
| 651 | | 0 | Mediterranean Sea v Fiction. |
| 651 | | 0 | Greenland v Fiction. |
| 655 | | 7 | Large type books. 2 cgt |
| 655 | | 7 | Thrillers (Fiction) 2 cgt |
| 655 | | 7 | Action and adventure fiction. 2 cgt |
| 800 | 1 | | Rollins, James, d 1961- t Sigma Force novel ; v 15. |

Example of a bad record

A search was performed for an audiobook record. The audiobook number is displayed in the first 020 field but with a “z” in front of it. The record is actually for a hardcover book but is still an incomplete and bad record for a number of reasons.

The leader or 008 field info displayed marks the book as non-fiction and large print.

This record is not RDA, there are no page numbers, no summary info and has one bad subject heading

This record is most likely a modified vendor or placeholder record a library created specifically for their item.

We do not bring incomplete records into the system, so if you see a record like is the only result of your search, please submit a cat request and we will make a complete record.

Search: 9781549135187

Advanced search Serials [Report unavailable record](#)

Back to results < Previous 1 of 1 Next > | [Export](#) [Reformat](#) [Verify Headings](#)

sky299734430
The summer house
Updated: 2020-03-28
Save File 1582
2 Libraries

Leader 008

Books

Type a ELvl 8 Ctrl
BLvl m Desc i

Srcd d Audn Lang eng
Form Conf 0 Biog MRec Ctry enk
Cont GPub LitF 0 Indx 0
Ills Fest 0 DtSt s Dates 2020

| | | |
|-----|-----|---|
| 015 | | GBC047182 z bnb |
| 016 | 7 | 019757855 z Uk |
| 020 | | z 9781473579804 (ePub ebook) : c £20.00 |
| 020 | | z 9781549135187 q (CD) |
| 020 | | 9781529125153 (hbk.) : c £20.00 |
| 020 | | 1529125154 (hbk.) : c £20.00 |
| 040 | | StDuBDS b eng c StDuBDS e rda |
| 082 | 0 4 | 813.6 z 23 |
| 100 | 1 | Patterson, James, d 1947- e author. |
| 245 | 1 4 | The summer house / c James Patterson and Brendan Dubois. |
| 264 | 1 | London : b Century, c 2020. |
| 300 | | 1 volume ; c 24 cm |
| 651 | 0 | Georgia v Fiction. |
| 655 | 0 | Detective and mystery stories. |
| 700 | 1 | DuBois, Brendan, e author. |
| 776 | 0 8 | i ebook version : z 9781473579804 |