## Moving Items in CARL-X

Sometimes items need to be moved from one bib record to another because they are on a temporary record, the item was accidentally added to the wrong bib, or because a new bib record better describes the item.

Moving items needs to be done in CARLX. To move items:

- 1. Highlight the item you want to move.
- 2. Click "Move" along the bottom of the Item Results screen

<b>New</b>	🖄 <u>E</u> dit	💉 De <u>l</u> ete	ää <u>M</u> ove
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- 1. Enter the new BID in the "Terms" section of the "To" section on the bottom of the popup and click the binoculars or <Enter>.
- 2. Click "Move." That should be that.

BID:	722194	Title:	Deep In The Alaskan Woo	ds	
Red	cords attached to thi	s BID	Records to be moved		Options
BIE	3	1	HOLDINGS	1	⊡ Item
DIS	PLAY	1	TITLE LEVEL HOLDS	0	
но	LDINGS	1	ACQUISITIONS	0	
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AC	QUISITIONS	0	SERIALS	<u> </u>	
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	BID Information				
BID:	709725	Title:	Deep in the Alaskan wood	s /	
BID:	709725	_	Deep in the Alaskan wood	s /	M
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BID: Key:	709725 CARL BID cords attached to thi	→ Te		s /	<i>#</i> 3
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