

Outagamie Waupaca Library System
Board of Trustees
February 17, 2022 Meeting Minutes

The meeting was called to order at 6:01 p.m. by Vice President Looker online via GoToMeeting.

PRESENT: Mitesh Ajmera, Tyler Baeten, Bobbie Buchholtz, Diane Forsythe, Peter Gilbert, Brian Looker, Cathy Thompson, Marcia Trentlage, Angela Ver Voort.

OTHERS PRESENT: Liz Kauth, Bradley Shipps.

Excused: Patricia Craig, Michelle Frola, Paul Girod, Mike Hankins, Marilyn Herman, Mark Marnocha.

Forsythe moved, seconded by Buchholtz, to approve the agenda as presented. Motion carried.

Gilbert moved, seconded by Forsythe, to approve the January 20, 2022 meeting minutes as presented. Motion carried.

Thompson moved, seconded by Forsythe, to accept the January 31, 2022 financial report and file for audit. Motion carried.

Ver Voort moved, seconded by Forsythe, to approve the January/February checks numbered 32459–32496 inclusive in the amount of \$71,287.37 and payroll-related expenditures in the amount of \$66,308.03. Motion carried.

DIRECTOR'S REPORT

The director's report was shared in writing prior to the meeting.

BUSINESS

The Facilities Committee moved to pay for lessee improvements up to \$70,000 out of the grant funds, operating budget, and the fund balance. Motion carried.

Thompson moved, seconded by Gilbert, to approve staff travel to ALA. Motion carried.

Forsythe moved, seconded by Ajmera, to approve the MOU with WiLS. Motion carried.

Forsythe moved, seconded by Buchholtz, to approve the 2021 system annual report. Motion carried.

Trustees reviewed the SLP Grants Policy.

Trustees reviewed Trustee Essentials 18: Library Board Appointments and Composition.

Having completed the agenda, the meeting was adjourned by Vice President Looker at 7:33pm.

Respectfully submitted,

Liz Kauth
OWLS Secretary/Treasurer, *Pro Tem*