

**Outagamie Waupaca Library System**  
**Board of Trustees**  
June 17, 2021 Meeting Minutes

The meeting was called to order at 6:00 p.m. by President Forsythe in the Appleton Public Library board room and onlin via GoToMeeting.

PRESENT: Patricia Craig, Diane Forsythe.

PRESENT ONLINE: Tyler Baeten, Bobbie Buchholtz, Michelle Frola, Peter Gilbert, Paul Girod, Marilyn Herman, Brian Looker, Mark Marnocha, Cathy Thompson, Angela Ver Voort.

OTHERS PRESENT: Bradley Shipps, Liz Kauth.

EXCUSED: Mike Hankins, Marcia Trentlage, Nate Wolff.

Frola moved, seconded by Ver Voort, to approve the agenda as presented. Motion carried.

Craig moved, seconded by Marilyn, to approve the May 20, 2021 meeting minutes as presented. Motion carried.

Looker moved, seconded by Marnocha, to accept the May 31, 2021 financial report and file for audit. Motion carried.

Herman moved, seconded by Frola, to approve the May/June bills numbered 32165-32201 inclusive in the amount of \$64,805.78 and payroll-related expenditures in the amount of \$62,687.02. Motion carried.

**DIRECTOR'S REPORT**

The director's report was shared in writing prior to the meeting.

**BUSINESS**

Trustees reviewed the 2021 System Plan.

Marnocha moved, seconded by Herman, to set OWLSnet fees for 2022. Motion carried.

Thompson moved, seconded by Looker, to approve 2022-2024 library automation agreements. Motion carried.

Trustees reviewed the Compensation Policy.

Trustees reviewed Trustee Essentials: 24 Library Friends and Library Foundations.

Having completed the agenda, the meeting was adjourned by President Forsythe at 7:06pm.

Respectfully submitted,

Liz Kauth  
OWLS Secretary/Treasurer, *Pro Tem*