

Outagamie Waupaca Library System
Board of Trustees
July 15, 2021 Meeting Minutes

The meeting was called to order at 6:00 p.m. by President Forsythe at the Appleton Public Library and online via GoToMeeting.

PRESENT: Tyler Baeten, Patricia Craig, Diane Forsythe, Michelle Frola, Peter Gilbert, Paul Girod, Marilyn Herman, Brian Looker, Mark Marnocha, Cathy Thompson, Marcia Trentlage, Angela Ver Voort.

OTHERS PRESENT: Bradley Shipps, Liz Kauth, Wendi Unger, Hollyn Shipps.

Excused: Bobbie Buchholtz, Mike Hankins, Nate Wolff.

Trentlage moved, seconded by Ver Voort, to approve the agenda as presented. Motion carried.

Gilbert moved, seconded by Herman, to accept the June 17, 2021 meeting minutes as presented. Motion carried.

Girod moved, seconded by Marnocha, to approve the 2020 audit as presented by Wendi Unger of Baker Tilly. Motion carried.

Craig moved, seconded by Trentlage, to accept the June 30, 2021 financial report and file for audit. Motion carried.

Gilbert moved, seconded by Marnocha, to approve the June/July checks and EFTs numbered 32202-32239 inclusive in the amount of \$69,346.45 and payroll-related expenditures in the amount of \$59,763.24. Motion carried.

DIRECTOR'S REPORT

The director's report was shared in writing prior to the meeting.

BUSINESS

Report of the facilities committee.

Discussion of the 2022 budget.

Milage reimbursement policy reviewed. No action taken.

Trustees reviewed Trustee Essentials Appendix A: Important State and Federal Laws Pertaining to Public Library Operations.

The board decided not to enter closed session.

Having completed the agenda, the meeting was adjourned by President Forsythe at 7:03pm.

Respectfully submitted,

Liz Kauth
OWLS Secretary/Treasurer, *Pro Tem*