

**Outagamie Waupaca Library System**  
**Board of Trustees**  
September 19, 2019 Meeting Minutes

The meeting was called to order at 6:00 p.m. by President Marcia Trentlage at the Appleton Public Library.

PRESENT: Will Bloedow, Bobbie Buchholtz, Patricia Craig, Diane Forsythe, Michelle Frola, Peter Gilbert, Paul Girod (arrived 6:10), Marilyn Herman, Cathy Thompson (arrived 6:15), Marcia Trentlage.

OTHERS PRESENT: Bradley Shipps.

EXCUSED: Carol Diehl, Mike Hankins, David Hovde, Angela Ver Voort, Nate Wolff.

Frola moved, seconded by Bloedow, to approve the agenda, removing item #14 regarding the 2020 Resource Library Agreement. Motion carried.

Forsythe moved, seconded by Frola, to accept the August 15, 2019 meeting minutes as presented. Motion carried.

Gilbert moved, seconded by Bloedow, to approve the August 31, 2019 financial report. Motion carried.

Frola moved, seconded by Forsythe, to approve checks numbered 31301-31344, inclusive in the amount of \$215,114.93 and payroll-related expenditures in the amount of \$80,753.47. Motion carried.

Forsythe moved, seconded by Girod to revise the check numbers for the July/August bills, previously 31295-31300 corrected to 31295-31299 and 31386-31421. Motion carried.

#### DIRECTOR'S REPORT

The director's report was shared in writing prior to the meeting.

#### NEW BUSINESS

Frola moved, seconded by Forsythe, to approve the 2020 personnel budget including a cost of living raise of 1.5%, health care opt-out incentive at \$2,500, Section 125 employer contribution at \$500, increased Section 125 employee contribution limit at \$2,700, and employer health insurance contribution at the legal maximum. Motion carried.

Herman moved, seconded by Bloedow, to adopt the supplemental dental coverage, as long as there is no required employer contribution. If there is a cost to the employer, we will opt

out. Motion carried.

Craig moved, seconded by Frola, to approve the medical and family leave request. Motion carried.

Craig moved, seconded by Girod, to approve the 2020 proposed budget. Motion carried.

Craig moved, seconded by Bloedow, to approve the 2020 system plan. Motion carried.

The meeting was adjourned by President Trentlage.

Respectfully submitted,

Bobbie Buchholtz  
OWLS Secretary/Treasurer *pro tem*