

Outagamie Waupaca Library System
Board of Trustees
January 19th, 2023. Meeting Minutes

The meeting was called to order at 6:00 p.m. by President Frola.

PRESENT: Mitesh Ajmera, Tyler Baeten, Diane Forsythe, Michelle Frola, Peter Gilbert, Marilyn Herman, B Looker, Lila Malvik-Shower, Cathy Thompson, Angela Ver Voort.

EXCUSED: Bobbie Buchholtz, Paul Girod, Mike Hankins, Marcia Trentlage.

OTHERS PRESENT: Bradley Shipps, Melissa Knight.

Forsythe moved, seconded by Malvik-Shower, to approve the agenda as presented. Motion carried.

Gilbert moved, seconded by Looker, to accept the December 15th, 2022 meeting minutes as presented. Motion carried.

Thompson moved, seconded by Forsythe, to accept the December 2022 financial report and file for audit. Motion carried.

Herman moved, seconded by Baeten, to approve the December 2022 and January 2023 checks numbered 32963 - 33024 inclusive in the amount of \$122,231.30 and payroll-related expenditures in the amount of \$95,610.44. Motion carried.

DIRECTOR'S REPORT

The director's report was shared in writing prior to the meeting.

BUSINESS

Trustees voted to elect 2023 officers as nominated: Michelle Frola as President, B Looker as Vice President, and Angela Ver Voort as Secretary/Treasurer. Motion carried.

President Frola appointed Ajmera, Herman, and Ver Voort as Personnel Committee members.

President Frola appointed Ajmera, Looker, and Forsythe as Fund Balance Committee members.

Trustees advised the Director to contact prior Facilities Committee members (Forsythe, Girod, and Looker) for urgent matters arising requiring attention before any next scheduled monthly board meeting.

Trustees reviewed the joint strategic planning process and shared their impressions. No action taken.

Looker moved, seconded by Ver Voort, to approve the revised Library Programming Grant Policy. Motion carried.

Looker moved, seconded by Herman, to approve out-of-state travel for Laufenberg to attend the ARSL Conference in Wichita and Glamann to attend the Library Marketing and Communications Conference in Indianapolis. Motion carried.

Trustees reviewed Trustee Essential 3. Trustees agreed to review Bylaws at a later date. No action taken.

Having completed the agenda, the meeting was adjourned by President Frola at 7:57pm.

Respectfully submitted,

Melissa Knight
OWLS Administrative Assistant.