

Outagamie Waupaca Library System
Board of Trustees
April 21, 2016 Meeting Minutes

The meeting was called to order at 6:30 p.m. by Vice President Hankins at the New London Public Library.

PRESENT: Patricia Craig, Terry Dawson, Carol Diehl, Diane Forsythe, Paul Girod, Mike Hankins, Marcia Trentlage.

EXCUSED: Will Bloedow, Bobbie Buchholtz, Peter Gilbert, Richard Goldsmith, Marilyn Herman, David Hovde.

OTHERS PRESENT: Gerri Moeller.

Forsythe moved, seconded by Craig, to approve the minutes of the March 17, 2016 meeting. Motion carried. Trentlage moved, seconded by Girod, to approve checks numbered 29492-29529, inclusive, in the amount of \$24,217.46 and 3/06/16-4/06/16 payroll-related expenditures in the amount of \$84,164.94. Motion carried. Girod moved, seconded by Forsythe, to approve the March 31 2016 financial report. Motion carried.

DIRECTOR'S REPORT

Moeller reviewed her written report, noting that a preliminary budget would be presented at the next meeting. Board members discussed the report. In the absence of the President, the board reluctantly agreed to forego the President's report.

OLD BUSINESS

Moeller reviewed the draft OWLS/NFLS Automation Services Agreement. Craig moved, seconded by Forsythe to approve the agreement. Motion carried.

Craig moved, seconded by Trentlage to postpone the previously scheduled Joint Automation Services meeting until a future date.

The Board discussed inviting legislators to a board meeting. Agreed we prefer to do something after election involving local libraries and library boards. Moeller will discuss with OWLS member library directors.

Moeller reviewed county library reimbursement process. The board discussed the process of ensuring that municipal appropriations were sufficient to exempt from county tax. Moeller discussed cross-county, cross-system borrowing and reimbursement and how specifics vary among various counties.

OWLS is still looking for a board representative from Waupaca County.

Moeller will have an update on the Trustee Handbook at the next meeting.

NEW BUSINESS

There was a discussion of the OWLS bylaws and suggested amendments. These will be presented at the next meeting for approval. Girod moved, seconded by Forsythe that the bylaws changes be presented for approval at the next meeting. Motion carried.

Board members reviewed Trustee Essentials #3.

Trentlage moved, seconded by Craig to adjourn the meeting. Motion carried at 7:30 p.m.

Respectfully submitted,

Terry Dawson
Secretary/Treasurer