

Outagamie Waupaca Library System
Board of Trustees
May 19, 2022 Meeting Minutes

The meeting was called to order at 6:00 p.m. by President Frola at the OWLS office and online via GoToMeeting.

PRESENT: Bobbie Buchholtz, Diane Forsythe, Michelle Frola, Peter Gilbert, Paul Girod, Mike Hankins, Marilyn Herman, Brian Looker, Lila Malvik-Shower, Mark Marnocha, Cathy Thompson, Marcia Trentlage, Angela Ver Voort.

OTHERS PRESENT: Liz Kauth, Bradley Shipps.

Excused: Mitesh Ajmera, Tyler Baeten.

Hankins moved, seconded by Gilbert, to approve the agenda as presented. Motion carried.

Trentlage moved, seconded by Forsythe, to approve the April 21, 2022 meeting minutes as presented. Motion carried.

Forsythe moved, seconded by Marnocha, to accept the April 30, 2022 financial report and file for audit. Motion carried.

Hankins moved, seconded by Forsythe, to approve the April/May bills, checks numbered 32579–32682, inclusive in the amount of \$210,221.79 and payroll-related expenditures in the amount of \$64,338.29. Motion carried.

DIRECTOR'S REPORT

The director's report was shared in writing prior to the meeting.

BUSINESS

Herman moved, seconded by Gilbert, to approve the final 2021 financial statement. Motion carried, with one abstention. (Forsythe)

Girod moved, seconded by Buchholtz, to approve the fund balance designation. Motion carried.

Hankins moved, seconded by Forsythe, to increase the threshold for capital assets to \$5,000. Motion carried.

Forsythe moved, seconded by Ver Voort, to approve MOU for joint strategic planning with NFLS. Motion carried.

Forsythe moved, seconded by Ver Voort, to approve the listed expenses for the Marketing Coordinator's travel to LMCC. Motion carried.

Herman moved, seconded by Forsythe, to approve 2023 county budget funding requests. Motion carried.

Trustees reviewed the Continuing Education Policy. No action taken.

Trustees reviewed Trustee Essentials 19: Library Director Certification.

Having completed the agenda, the meeting was adjourned by President Frola at 7:27 pm.

Respectfully submitted,

Liz Kauth
OWLS Secretary/Treasurer, *Pro Tem*