

**Outagamie Waupaca Library System**  
**Board of Trustees**  
May 24, 2018 Meeting Minutes

The meeting was called to order at 6:02 p.m. by President Trentlage at the Appleton Public Library.

PRESENT: Will Bloedow, Patricia Craig, Michelle Frola, Mike Hankins, Marilyn Herman, Cathy Thompson, Marcia Trentlage, Garth Zimmermann.

EXCUSED: Bobbie Buchholtz, Carol Diehl, Diane Forsythe, Peter Gilbert, Paul Girod, David Hovde.

OTHERS PRESENT: Bradley Shipps.

Bloedow moved, seconded by Herman, to approve the consent agenda consisting of the minutes of the April 19, 2018 meeting, checks numbered 30629-30676, inclusive, in the amount of \$88,861.05, payroll-related expenditures in the amount of \$44,635.40, and the April 2018 financial report. Motion carried.

#### DIRECTOR'S REPORT

The director's report was shared in writing prior to the meeting.

#### CORRESPONDENCE

Shipps shared a letter from Kurt Kiefer, Assistant State Superintendent, regarding state aid and system obligations.

#### OLD BUSINESS

The board discussed efforts to fill the board vacancy.

Shipps shared an update and the board discussed the ILS merger exploration with Winnefox.

The board reviewed materials to be shared at visits to member library boards. Four visits have been scheduled: Marion, July 16 at 5pm; Kimberly, August 21 at 4:30pm; Waupaca, September 19 at 4:30pm; Manawa, October 9 at 5:30pm. Board members indicated availability for the four dates. Appleton is a possible site for November.

The board discussed the proposed bylaw change for remote participation in OWLS board meetings and decided to hold off on making a decision.

#### NEW BUSINESS

The board reviewed Trustee Essential 18: Library Board Appointments and Composition.

Craig moved, seconded by Bloedow, to approve the 2017 fund balance commitment. Motion carried.

Shipp's will be submitting county library reimbursement requests in June.

The board completed our annual review of the Technology and Resource Sharing Plan.

The meeting was adjourned by President Trentlage at 7:40 p.m.

Respectfully submitted,

Garth Zimmermann  
OWLS Secretary/Treasurer *pro tem*