

Outagamie Waupaca Library System
Board of Trustees
August 16, 2018 Meeting Minutes

The meeting was called to order at 6:08 p.m. by President Trentlage at the Appleton Public Library.

PRESENT: Will Bloedow, Bobbie Buchholz, Carol Diehl, Diane Forsythe, Michelle Frola, Peter Gilbert, Paul Girod, Mike Hankins, Marilyn Herman, David Hovde, Cathy Thompson, Marcia Trentlage.

EXCUSED: Patricia Craig

OTHERS PRESENT: Bradley Shipps, Angela VerVoort, and Nate Wolff

Gilbert moved, seconded by Bloedow, to approve the agenda. Motion carried.

Gilbert moved, seconded by Frola to approve the minutes of the July 19, 2018 meeting amended to include Wendi Unger of Baker Tilly's presentation of the 2017 audit. Motion carried

Frola moved, seconded by Forsythe to approve checks numbered 30797-30802, inclusive, in the amount of \$1,387,200.97 and payroll-related expenditures in the amount of \$45,948.72. Motion carried

Hankins moved, seconded by Herman, to approve the July 31, 2018 financial report. Motion carried.

DIRECTOR'S REPORT

The director's report was shared in writing prior to the meeting.

OLD BUSINESS

The OWLS board welcomed two board candidates. Angela VerVoort is attending her second OWLS board meeting as a guest and will join the board pending appointment by the Outagamie County Board of Supervisors. Nate Wolff was invited to attend the meeting as a potential candidate on the recommendation of former trustee, Garth Zimmermann.

Shipps updated the board on recent activities related to the ILS merger exploration, the PLSR process, the APL building process, and progress of the Outagamie and Waupaca county funding requests.

Girod moved, seconded by Diehl, to approve the 2017 audit. Motion carried.

Hankins moved, seconded by Bloedow, to approve the 2019-2020 OWLSnet library automation services agreements with OWLS and NFLS libraries. Motion carried.

NEW BUSINESS

We discussed possible changes to the 2018 budget. Shipps reviewed drafts of the 2019 system plan and budget. We reviewed Trustee Essential 6: Evaluating the Director. Shipps will be due for an annual review in November.

The meeting was adjourned by President Trentlage at 7:16 p.m.

Respectfully submitted,

Bobbie Buchholz
OWLS Secretary/Treasurer