

**Outagamie Waupaca Library System**  
**Board of Trustees**  
August, 20 2020 Meeting Minutes

The meeting was called to order at 6:00 p.m. by President Forsythe online via GoToMeeting.

PRESENT: Bobbie Buchholtz, Patricia Craig, Diane Forsythe, Peter Gilbert, Paul Girod, Mike Hankins, Marilyn Herman, Mark Marnocha, Cathy Thompson, Marcia Trentlage, Angela Ver Voort, Nate Wolff.

OTHERS PRESENT: Bradley Shipps, Liz Kauth.

Excused: Michelle Frola, David Hovde.

Buchholtz moved, seconded by Hankins, to approve the agenda as presented. Motion carried.

Herman moved, seconded by Marnocha, to accept the July 23, 2020 meeting minutes as presented. Motion carried.

Hankins moved, seconded by Girod, to accept the July 31, 2020 financial report and file for audit. Motion carried.

Craig moved, seconded by Ver Voort, to approve the August checks numbered 31803-31840 inclusive in the amount of \$1,474,623.46 and payroll-related expenditures in the amount of \$47,574.92. Motion carried.

**DIRECTOR'S REPORT**

The director's report was shared in writing prior to the meeting.

**BUSINESS**

Trustees reviewed the draft of the 2021 OWLS Budget. No action taken.

Hankins moved, seconded by Herman, to approve the MOU for Recollection Wisconsin. Motion carried.

Trentlage moved, seconded by Thompson, to approve the revisions made the OWLSweb policy. Motion carried.

Trustees reviewed the Trustee Essential 7: The Library Board and Library Personnel. No action taken.

Having completed the agenda, the meeting was adjourned by President Forsythe at 7:03pm.

Respectfully submitted,

Liz Kauth

OWLS Secretary/Treasurer, *Pro Tem*