

Outagamie Waupaca Library System
Board of Trustees
October 15, 2020 Meeting Minutes

The meeting was called to order at 6:01 p.m. by President Forsythe online via GoToMeeting.

PRESENT: Patricia Craig, Diane Forsythe, Michelle Frola, Peter Gilbert, Paul Girod, Mike Hankins, Marilyn Herman, Mark Marnocha, Cathy Thompson, Angela Ver Voort, Nate Wolff.

OTHERS PRESENT: Bradley Shipps, Liz Kauth, Brian Looker.

Excused: Bobbie Buchholtz, David Hovde, Marcia Trentlage.

Hankins moved, seconded by Frola, to approve the agenda as presented. Motion carried.

Craig moved, seconded by Herman, to approve the September 17, 2020 meeting minutes as presented. Motion carried.

Hankins moved, seconded by Thompson, to accept the September 30, 2020 financial report and file for audit. Motion carried.

Hankins moved, seconded by Craig, to approve the October checks numbered 31867-31887 inclusive in the amount of \$81,742.42 and payroll-related expenditures in the amount of \$58,962.94. Motion carried.

DIRECTOR'S REPORT

The director's report was shared in writing prior to the meeting.

BUSINESS

Thompson moved, seconded by Frola, to approve the 2021 OWLS Budget. Motion carried.

Craig moved, seconded by Marnocha, to approve the 2021 OWLS System Plan. Motion carried.

Gilbert moved, seconded by Thompson, to approve the 2021-2022 OWLS Membership Agreements for all seventeen OWLS member libraries. Motion carried.

Ver Voort moved, seconded by Herman, to approve the 2021-2022 Inclusive Services Liaison Agreement. Motion carried.

Due to recent staffing/employment changes, the board tabled approving the Youth Services Liaison Agreement until more information could be gathered.

Frola moved, seconded by Wolff, to approve the Section 125 Plan Amendment. Motion carried.

Girod moved, seconded by Thompson, to approve the one-time amendment to the SLP policy as presented by Sue Abrahamson. Motion carried.

All current officers plan to continue to hold their positions for an additional year, therefore there was no need to appoint a nominating committee at this time.

Hankins moved, seconded by Craig, to approve the proposed 2021 OWLS board meeting schedule. Motion carried.

Trustees reviewed the Investment Policy. No revisions proposed.

Having completed the agenda, the meeting was adjourned by President Forsythe at 7:02pm.

Respectfully submitted,

Liz Kauth
OWLS Secretary/Treasurer, *Pro Tem*