

Outagamie Waupaca Library System
Board of Trustees
June 18, 2015 Meeting Minutes

The meeting was called to order at 6:30 p.m. by President Diehl at the New London Public Library.

PRESENT: Will Bloedow, Bobbie Buchholtz, Terry Dawson, Carol Diehl, Peter Gilbert, Richard Goldsmith, Paul Girod, Marilyn Herman, Eunice Lawrence, Theresa Rechner, Marcia Trentlage.

EXCUSED: Patricia Craig, Linda Hagen, Michael Hankins, David Hovde.

OTHERS PRESENT: Gerri Moeller.

Gilbert moved, seconded by Bloedow, to convene into closed session pursuant to Wis. Statutes 19.85 (1) (c) for the purpose of considering specific employment matters. Motion carried.

Bloedow moved, seconded by Herman to return to open session at 6:48 p.m. Motion carried.

Bloedow moved, seconded by Trentlage, to offer Moeller a permanent position as OWLS Directors at a salary of \$82,000 effective July 1st, 2015. Moeller accepted.

Gilbert noted that the word "review" was missing after the word performance in the draft meeting minutes. Trentlage moved, seconded by Girod, to approve the minutes of the May 14, 2015 meeting as corrected. Motion carried.

Dawson moved, seconded by Bloedow, to approve checks numbered 29008 to 29063, inclusive, in the amount of \$120,657.48 and 5/03/2015-6/13/2015 payroll-related expenditures in the amount of \$86,104.03. Motion carried.

Gilbert moved, seconded by Trentlage, to approve the May 2015 financial report. Motion carried. The board agreed to send Rick Krumwiede a thank you note for all of his assistance during the transition.

DIRECTOR'S REPORT

There was general discussion of the previous night's Appleton City Council vote on the Appleton Public Library site selection. Moeller reviewed the written director's report and discussed the joint planning process with Winnefox. She also mentioned that several members of the Black Creek Village Library board had resigned and new members were being appointed. The OWLS board asked Moeller to pass along an offer from the OWLS board to assist the new Black Creek board with the transition.

OLD BUSINESS

Moeller noted the audit was done and the Board will get a print copy to review at the next Board meeting.

Moeller and Merrifield have met to discuss updating the Automation Services Agreement. The NFLS board will be appointing board members to the committee to review the agreement at their next meeting.

The Board reviewed the draft Outagamie County Library Service Plan. There were several suggestions for changes and some minor corrections. Moeller will include these changes in the document for review at the next board meeting.

Moeller will be meeting with Merrifield and the Shawano Library Director soon to discuss service from Waupaca County libraries to Shawano County patrons.

NEW BUSINESS

Moeller explained the requested budget changes. Lawrence moved, seconded by Rechner to accept the proposed 2015 budget changes. Motion passed.

Moeller noted that the OWLSnet fees need to be set by July 1. Dawson moved, seconded by Gilbert to increase the 2016 OWLSnet membership fees by 1%.

Gilbert moved, seconded by Trentlage to accept the request to serve as fiscal agent for 2016 Recollection Wisconsin LSTA grant, without taking a percentage of the grant for indirect rates. Motion passed with Herman voting nay.

The next OWLS meeting will be at the Muehl Public Library in Seymour.

The meeting was adjourned by President Diehl at 8:02 p.m.

Respectfully submitted,

Terry Dawson
Secretary/Treasurer