

Outagamie Waupaca Library System
Board of Trustees
September 15, 2016 Meeting Minutes

The meeting was called to order at 6:34 p.m. by President Herman at the New London Public Library.

PRESENT: Will Bloedow, Patricia Craig, Terry Dawson, Diane Forsythe, Peter Gilbert, Paul Girod, Mike Hankins, Marilyn Herman, David Hovde, Marcia Trentlage.

EXCUSED: Bobbie Buchholtz, Carol Diehl, David Hovde, Cathy Thompson.

OTHERS PRESENT: Gerri Moeller, Garth Zimmermann (guest).

Hankins moved, seconded by Forsythe to approve the consent agenda consisting of the minutes of the August 18, 2016 meeting, checks numbered 29739-29770, inclusive, in the amount of \$75,831.74 and payroll related expenditures dates 8-7-16 through 9-3-16 in the amount of \$55,093.06, and the August 2016 financial report. Motion carried.

DIRECTOR'S REPORT

Moeller submitted her report in writing prior to the board meeting. She thanked Zimmermann for attending the meeting and considering OWLS Board service. Craig acknowledged Moeller's good presentation to the Waupaca County Finance Committee. The Outagamie County budget will be headed to the Finance Committee soon. Moeller will update the Board once she receives the date.

There was a discussion of the director turnover in Black Creek, Hortonville and Kimberly-Little Chute.

ACTION ITEMS

Trentlage moved, seconded by Forsythe to convene into closed session pursuant to section 19.85(1)(c) Stat. for the purpose of considering specific employment matters. Convening into closed session was approved by a roll call vote at 6:51 p.m. Zimmermann left the meeting.

The Board returned to open session at 7:08 p.m. Zimmermann rejoined the meeting.

Girod moved, seconded by Bloedow to accept the 2017 wages as amended. Motion carried. Trentlage moved, seconded by Forsythe to approve a 1% cost of living increase for all employees, including the director, who've been employed by OWLS since January 1, 2016. Motion carried. Moeller discussed the proposed 2017 healthcare contributions. OWLS can no longer contribute 95% of the lowest priced plan, so the proposed contributions are 88% of the average Tier 1 cost, including dental. Craig moved, seconded by Forsythe to approve the proposed 2017 healthcare contributions. Motion carried. Moeller proposed adopting an opt-out incentive for health insurance, following the state pattern, which could potentially

result in cost savings to OWLS. If approved, the opt-out incentive should be reviewed annually and the OWLS Board should adopt a new policy. Gilbert moved, seconded by Bloedow to offer an opt-out healthcare incentive of \$2,000. Motion carried. Moeller will bring a draft policy to the October meeting. Craig moved, seconded by Trentlage to offer a 2017 Section 125 contribution of \$500. Motion carried.

Moeller reviewed the proposed 2017 budget. Bloedow moved, seconded by Trentlage to adopt the 2017 budget as amended. Motion carried.

Craig moved, seconded by Trentlage to approve the 2017 OWLS System Plan as amended. Motion carried.

Hankins moved, seconded by Bloedow to table the remainder of the agenda. Motion carried.

Hankins moved, seconded by Craig to adjourn the meeting. Motion carried.

The meeting was adjourned by President Herman at 7:58 p.m.

Respectfully submitted,

Terry Dawson
Secretary/Treasurer