

Outagamie Waupaca Library System
Board of Trustees Personnel Committee
August 25, 2020 Meeting Minutes

The meeting was called to order at 6:00 pm by Bradley Shipps online via GoToMeeting.

PRESENT: Diane Forsythe, Pete Gilbert, Paul Girod, Marilyn Herman, Angela Ver Voort.

EXCUSED: Nate Wolff

OTHERS PRESENT: Bradley Shipps.

Herman moved, seconded by Girod, to approve the minutes of the November 12, 2019 meeting. The motion carried.

Gilbert moved, seconded by Ver Voort, to recommend the board approve the 2021 personnel budget including a 1.0% cost of living adjustment, \$2,500 healthcare opt out incentive, \$500 per eligible employee in Section 125 employer contributions, and Section 125 employee contribution limit of \$2,700. The motion carried. This recommendation will go to the full board in September. Discussion of healthcare contributions was deferred until 2021 rates for local employers are available.

The committee discussed the process for the Director's evaluation which will be completed in November. Gilbert will send out a survey to trustees, staff, and OWLSnet member library directors in October. Shipps will prepare a self-evaluation prior to the November personnel committee meeting.

The committee decided closed session was not necessary.

Having completed the agenda, Shipps adjourned the meeting at 7:15 pm.

Bradley Shipps
OWLS Director